



REQUEST FOR INFORMATION ("RFI")

PROSPECTIVE PARTNERS FOR PROPOSED JOINT-VENTURE DEVELOPMENT OF STATE LAND IN SELANGOR DARUL EHSAN



Mentri Besar Selangor (Incorporated)
23rd Floor, Bangunan Darul Ehsan
No. 3 Jalan Indah, Seksyen 14
40000 Shah Alam
Selangor Darul Ehsan

Menteri Besar Selangor (Incorporated) ("**MBI**") invites qualified applicants to participate in a Request for Information ("**RFI**") exercise as development partners for MBI developing several parcels of State land located in various parts of Selangor.

1. The RFI exercise is open for all applicants who satisfy the following criteria:
 - 1.1 Paid up share capital of at least RM1.0 million; and
 - 1.2 Total **cumulative** experience **in property development** of thirty (30) years spread amongst a maximum of five (5) management staff.
2. MBI reserves the right to accept or reject any submissions, or cancel the RFI exercise if necessary without having to reimburse any expenses or losses incurred by any applicant in this RFI exercise. All decisions made by MBI are final.
3. Only shortlisted applicants will be notified and invited to submit a development proposal in accordance with our forthcoming Request for Proposal ("**RFP**") exercise as and when appropriate. **It remains at MBI's sole discretion when or if to proceed with the RFP process.**
4. Email enquiries are to be directed to rfi_enquiries@mbiselangor.com.my. MBI reserves the right to respond to enquiries made.
5. Enquiries on the RFI exercise can only be made via email. No other form of communication, including walk-ins will be entertained.
6. The full set of RFI documents, duly completed and signed by the applicants, should be submitted in the form of:
 - 6.1 A plain hardcopy sealed envelope and submitted at:

MENTERI BESAR SELANGOR (INCORPORATED)
23rd Floor, Bangunan Darul Ehsan
No. 3 Jalan Indah, Seksyen 14
40000 Shah Alam
Selangor Darul Ehsan

- 6.2 Softcopy format (i.e. Microsoft Word, Excel) and emailed to rfi_enquiries@mbiselangor.com.my

TABLE OF CONTENTS

INSTRUCTION TO APPLICANTS

- 1.1 Submission of Completed Pre-Qualification Documents
- 1.2 Completion of Forms
- 1.3 Enquires on Pre-Qualification

APPENDICES

SECTION I: Applicant's Declaration

SECTION II: Questionnaire (Company Structure & Financial Information)

- 1** Particulars of Organization
- 2** Particulars of Finance
- 3** List of Bank Borrowings

SECTION III: Questionnaire (Experience & Project Implementation Structure)

- 4** Experience In Development
- 5** Project Organization Structure
- 6** Other Information

1.0 Instruction To Applicants

1.1 Submission of Completed Pre-Q Documents:

- a) The Application Form (Section I) and Questionnaire Forms (Section II and III) must be completed and returned in the following form of:
- i- A plain hardcopy sealed envelope marked as follows:

<p style="text-align: center;"><i>PRIVATE AND CONFIDENTIAL</i></p> <p style="text-align: center;">THE PRE-QUALIFICATION OF DEVELOPMENT PARTNERS</p> <p style="text-align: center;">FOR</p> <p style="text-align: center;">PROPOSED JOINT-VENTURE</p> <p style="text-align: center;">DEVELOPMENT OF STATE LAND IN SELANGOR DARUL</p> <p style="text-align: center;">EHSAN</p> <p style="text-align: center;">FOR MENTERI BESAR SELANGOR (INCORPORATED)</p>
--

The hardcopy submission must be made to the following address:

MENTERI BESAR SELANGOR (INCORPORATED)

23rd Floor, Bangunan Darul Ehsan
No. 3 Jalan Indah, Seksyen 14
40000 Shah Alam
Selangor Darul Ehsan

- ii- A softcopy format (i.e. Microsoft Word, Excel) to be emailed directly to rfi_enquiries@mbiselangor.com.my
- b) MBI will not enter into any correspondence with any Applicant in relation to this RFI Exercise, except to seek any clarification where necessary.
- c) Applicants are informed that due submission of RFI Documents does not guarantee an invitation to participate in the RFP exercise. The RFI shall be treated as non-obligatory.
- d) It remains at MBI's sole discretion when or if to proceed with the RFP process.

- e) Applicants will not be reimbursed for any expenses or losses incurred in this RFI Exercise.
- f) All information contained in the RFI Document shall remain the exclusive property of MBI.
- g) Only qualified Applicants will be notified and invited to participate in the RFP exercise, at the sole discretion of MBI.
- h) All decisions made by MBI shall be treated as final.

1.2 Completion of Forms:

- a) All Applicants must complete the Questionnaire in Section II and Section III.
- b) Required attachments to the forms include:
 - 1. Latest Company Profile (outlining the Company's organizational structure, key personnel, and information on functions & responsibilities of each division/department);
 - 2. Certified true copies of the latest Forms 9 and/or 13, 24, 44 and 49 of the Companies Act, 1965; or any equivalent of the Companies Act, 2016;
 - 3. Latest Companies Commission Malaysia ("CCM") Company Search results; and
 - 4. Latest full year audited Financial Statements (with accompanying notes) and quarterly announcements (for Public Listed Corporations).
- c) All the required attachments must be submitted in an organized manner in a form of A4 format and ring binders. The submission shall be indexed and labelled accordingly.
- d) All Applicants may submit any other exhibit they wish as further Appendices to the Questionnaire, to substantiate the Applicants' company strength.
- e) All items submitted with the Questionnaire are non-returnable.
- f) All monetary values inserted in the Questionnaire should be in Ringgit Malaysia (RM).

- g) All questions in the Questionnaire must be answered in the manner described. Answers such as **"Refer to Company Profile attached"** is not acceptable.
- h) Failure to comply with any one of the above instructions shall render the application liable to rejection.

1.3 Enquiries on RFI:

All enquiries must be in writing and sent via email only to rfi_enquiries@mbiselangor.com.my

Note: To be transcribed onto the applicants' letterhead

SECTION I

Our Ref. :
Your Ref. :
Date :

MBI RFI TENDER SECRETARIAT
Menteri Besar Selangor (Incorporated)
23rd Floor, Bangunan Darul Ehsan
No. 3 Jalan Indah, Seksyen 14
40000 Shah Alam
Selangor Darul Ehsan

Dear Sir,

THE PRE-QUALIFICATION OF DEVELOPMENT PARTNERS FOR THE PROPOSED JOINT-VENTURE DEVELOPMENT OF STATE LAND IN SELANGOR DARUL EHSAN ("SUBJECT SITE")

1. I/We* hereby agree to participate in the Request for Information ("**RFI**") exercise conducted by Menteri Besar Selangor (Incorporated) ("**MBI**"), and understand that a submission of this RFI will not automatically entitle me/us* to participate in the Request for Proposal ("**RFP**"). I/We* agree that the right to select any company to participate in the RFP rests solely on MBI.
2. I/We* hereby declare that the particulars shown herein are true and correct in every detail and authorize MBI or its representatives to effect any investigation to prove the truthfulness of the statements and documents submitted and to obtain clarification and information on the shareholders, management, technical and financial aspects revealed under this application.
3. I/We* hereby declare that by participating in the RFI exercise and in submitting the statements and documents thereto, I am/we are* not in breach, contravention, conflict with or constitute a default under any provision of applicable law or regulation or any judgement, injunction, order, decree or agreement or instrument or obligation binding upon me/us or to which I am /we are* a party.
4. I/We* hereby declare and agree that in the event I am/we are* pre-qualified and subsequently selected as the Development Partners, and at any material time found to have submitted any untrue or incorrect statement(s) in the RFI application, MBI reserves the exclusive right to terminate any agreements in respect to the development partnership without any compensation. In such circumstances, I/we* shall have no claim whatsoever against MBI or its

representatives for any loss, expense or damage, etc. arising from such termination of the said agreement thereof.

5. I/We* understand that MBI's decision regarding the selection or rejection of any prospective Development Partners will be accepted by me/us* as final and is not subject to appeal.

*** *Kindly delete if not applicable***

*For and on behalf of,
(Applicant's Company Name)*

*Witnessed by,
(Witness's Company Name)*

.....
Name :
Designation :
Date :
Stamp :

.....
Name :
Designation :
Date :
Stamp :

SECTION II - Questionnaire (Company Structure & Financial Information)

1 Particulars of Organization

Please provide the above as per **Appendix 1**

2 Particulars of Finance

Please provide the above as per **Appendix 2**

3 List of Bank Borrowings

Please provide the above as per **Appendix 3**

SECTION III - Questionnaire (Experience & Project Implementation Structure)

4 Experience In Development

Please provide the details as per **Appendix 4**

5 Project Organisation Structure

Please provide the details as per **Appendix 5**

6 Other Information

Please provide the details as per **Appendix 6**